

AGENDA



Thursday, June 8, 2006

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~~ITEM 46~~

Purchasing Service Agreement RECOMMENDATION FOR COUNCIL ACTION

Subject: Authorize award and execution of a contract with SOUTHWEST SOLUTIONS GROUP, Round Rock, TX, for the purchase and installation of two evidence locker systems in an amount not to exceed \$122,162.79.

Amount and Source of Funding: Funding is available in the Fiscal Year 2005-2006 Approved Special Revenue Budget in the Police Federal Asset Forfeiture Fund of the Austin Police Department.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Mick Osborne, Sr. Buyer/974 2995

Prior Council Action:

Boards and Commission Action:

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Additional Backup Material

(click to open)

SOUTHWEST SOLUTIONS BID TAB

This contract is for the purchase and installation of two DSM Access 500 evidence locker systems for two locations of the Austin Police Department (APD) Evidence Unit. The Access 500 evidence locker system is an access controlled system designed to document the chain of custody of evidence. The system produces detailed reports of locker activity including deposit, removal, alarm activity, and user activity. The system to be installed at the Forensic Unit, 812 Springdale Road, shall consist of 62 regular evidence doors, six long gun doors and four refrigerated compartments. The second system is to be installed at the North Substation, 12425 Lamplight Village Avenue. It consists of 46 regular evidence doors and compartments.

This type of system is currently used for receiving and tracking of evidence at the South Substation and the Forensics Unit. The new system for the Forensics Unit is in addition to the existing system. Purchase of these additional systems will expand capacity for processing evidence.

MBE/WBE solicited: 1/0 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Nineteen notices were sent, including one MBE. Nine solicitations were issued, including one MBE. Two bids were received with no response from MBE. There are no known WBEs for this commodity code.
- c. These locker systems are of a different configuration and have different components than those purchased previously; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bidder.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

BID TABULATION
IFB NO. MO06100068
DSM ACCESS 500 EVIDENCE LOCKER SYSTEMS
(two line items)

<u>VENDOR</u>	<u>UNIT PRICES</u>	<u>TOTAL BID</u>
Southwest Solutions Group Round Rock, TX	Forensic Unit North Substation	\$92,448.76 <u>\$29,714.03</u> \$122,162.79
J. L. Shelton & Associates Little Rock, AR	Forensic Unit North Substation	\$118,367.89 <u>\$ 36,723.18</u> \$155,091.07